

# NRG Media, LLC

## Employment Application

NRG Media, LLC is an equal opportunity employer. In compliance with federal, state, and local equal employment opportunity laws, qualified applicants are considered for all positions with NRG Media, LLC without regard to race, color, religion, gender, sexual orientation, national origin, age, physical or mental disability, genetic information, marital or veteran status.

Federal law requires all employers to verify the employment eligibility and identity of all persons hired to work in the United States. NRG Media, LLC will electronically confirm work authorization upon hiring through the federal E-Verify™ program.

PERSONAL INFORMATION		
Last Name:	First Name:	M.I.:
Street Address:		Apt / Box No.:
City:	State:	Zip Code:
Day Phone No.:	Evening Phone No.:	

POSITION		
Position(s) Applied For:		Wage / Salary Desired:
Desired Hours:	Desired Days:	
<input type="checkbox"/> Full Time (30 hours) <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary/Seasonal		
If you are applying for a position which requires driving on company business, do you have a valid driver's license?		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
Driver's License No.:		State Issued:
Have you applied for employment with us previously? <input type="checkbox"/> Yes <input type="checkbox"/> No      If so, when?		

REFERRAL SOURCE	
<input type="checkbox"/> Newspaper <i>Name of newspaper:</i>	<input type="checkbox"/> Radio / TV <i>Name of station:</i>
<input type="checkbox"/> Employee <i>Name / Relationship:</i>	<input type="checkbox"/> Relative / Friend <i>Name / Relationship:</i>
<input type="checkbox"/> Employment or Other Agency <i>Name of agency:</i>	<input type="checkbox"/> Web Site <i>Web Site location:</i>
<input type="checkbox"/> School <i>Name of school:</i>	<input type="checkbox"/> Other <i>Specify:</i>

EMPLOYMENT INFORMATION			
Have you worked for NRG Media, LLC in the past? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, give last date worked:		Position:	
Supervisor's name:		Reason for leaving:	
Are you eligible to work in the United States? ( <i>proof required upon employment</i> ) <input type="checkbox"/> Yes <input type="checkbox"/> No			
Are you 16 years of age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No		If no, can you furnish a work permit? <input type="checkbox"/> Yes <input type="checkbox"/> No	

EDUCATION			
Type of School	Name and Address of School	Graduated Yes / No	Major Courses or Degree Received
High School			
College or University			
Other Education			

<b>EMPLOYMENT EXPERIENCE</b> <i>(please list your most recent job first)</i>	
1. Employer:	Telephone:
Address:	City / State:
Job Title:	Supervisor:
Dates worked: _____ to _____	Salary:
Duties / Responsibilities:	
Reason for leaving:	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Employer:	Telephone:
Address:	City / State:
Job Title:	Supervisor:
Dates worked: _____ to _____	Salary:
Duties / Responsibilities:	
Reason for leaving:	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No

3. Employer:	Telephone:
Address:	City / State:
Job Title:	Supervisor:
Dates worked: _____ to _____	Salary:
Duties / Responsibilities:	
Reason for leaving:	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No

<b>SPECIAL QUALIFICATIONS</b>	
Type (WPM):	Software Proficiency:
Other (including computer languages):	
List professional certificates or licenses you currently hold, or have held in the past:	
What foreign languages do you fluently speak:	write: _____ read: _____

<b>STATEMENT OF UNDERSTANDING</b> <i>(Read carefully before signing)</i>
<p>I certify that all information provided in this employment application is true and complete. I understand that any false information, misrepresentation, or omission in this application or during the interview process may disqualify me from further consideration for employment and may result in my dismissal if discovered at any later date.</p> <p>I authorize NRG Media, LLC to make a thorough investigation into my past employment, education, driving history, and any other job related activities, as permitted by law. I release from liability all persons, companies, corporations, educational institutions, law enforcement agencies, and federal, state and local governments supplying such information; and indemnify NRG Media, LLC against any liability which might result from making such an investigation.</p> <p>If offered employment, I understand that the offer is contingent on my ability to provide satisfactory documentation that verifies my identity and my eligibility to work in the United States. I understand that NRG Media participates in the federal eVerify program.</p> <p>I understand that this application is not a contract of employment. I also understand that if hired, regardless of any oral representations to the contrary, the employment relationship between myself and the company is at-will, and that I or NRG Media, LLC can terminate this employment relationship at any time, with or without notice, for any or no reason, without recourse by either or us. Any changes in this employment relationship must be made in writing.</p>
<b>APPLICANT'S SIGNATURE</b> _____ <b>DATE</b> _____